

BARROW UPON SOAR COMMUNITY ASSOCIATION

MINUTES

BUSCA Trustees' meeting on Thursday 11th February 2016 in Barrow Library starting at 7.30pm

1. Welcomes

Apologies: Diane T, Brian T, Ginnie W, Maureen G, Anne P, Graham H, Frances T, Peter N, Carol W

Present: Trustees: David R, Judith R, Sue R, Ted R, Chris B, Alan W, Ceri F, Craig J, Ann H, Betty T, Val G, Mike C

To represent Peter N: Debbie Phillips

2. Minutes of the Trustees' meeting on Nov 26th 2015 : accepted as a true record

3. Matters arising:

- i) Christmas market: it happened but because of high winds there were no gazebos and therefore none of the lighting that Mike has acquired.

Two of the entertainers didn't turn up either, one of which will have saved us £80.

4. Report by Debbie Phillips on behalf of Peter/ Humphrey Perkins

Debbie, who is Peter's PA reported on the satisfactory state of finances etc at school. She answered questions about i) a Sixth Form at HPS: this will be on hold for some while due to Governmental directives. ii) Expanding the use of the Community Centre: Nancy, the new Community Secretary will shortly be working to increase bookings.

Judith thanked Debbie for attending the meeting for Peter.

5. Treasurer's report

David R went through the Annual Accounts 2015. The situation is very healthy although that is partly because the insurance for 2015 was paid in 2014.

The General Account increased by £3539. The Panto account is exceedingly healthy after The Little Mermaid made nearly £3000 profit!

David also went through the Library statement which shows that the target for the balance to be within the anticipated budget is right on track (slightly ahead).

The payment for insurance for 2016 is markedly increased (because of library). David proposed a new scheme where sub groups pay a proportion of the insurance costs based on gross income (not profit). After discussion it was decided not to approve this. Apart from the Library (and Panto), insurance payments will continue to come out of the general account.

David presented a Reserves projection. It needs modifying to remove the new Welcome Pack costs (which are already budgeted in the website account.)

The modified Reserves projection shows an available sum of over £13,000.

Alan invited people to give serious thought to worthwhile projects that might use some of this.

Sue commented that if the Community Building feasibility study gives a positive outcome, having money available will be important.

6. Discussion of draft Annual Report 2015/Forward Plan 2016

After a detailed perusal, Mike proposed that the draft Annual Report 2015 Forward Plan 16 be accepted without modification. Seconded by Ann H. All in favour.

It doesn't include any budgets. Agreed that David will include the corrected Reserves Projection.

7. Discussion of Special Projects 2016

- BOSCAPS to be underwritten up to £500

- Christmas Lights to be budgeted at £500
- Creation of a new leaflet to advertise our various websites and a new matching pocketed Welcome Pack
- To consider producing a “proper” BUSCA leaflet/booklet. (problem: things change)
- Continue to support the work of the New Community Building committee
- Produce a new print of Walk 1 leaflet. (deferred due to continuing delay by Jelson)

8. Arrangements for AGM 2016

(*Thurs 2nd June*) in the library 7.15 for 7.30. Invite all members, library volunteers, sub groups etc.

2nd June is in Spring Bank holiday week. **Switch to Thurs 26th May**
Nothing other than the 3 required meetings.

9. Report on Library: Alan

Alan considers that the “take over” has been much more successful than expected and mostly in the range of “value-added” activities eg for children, for computer-illiterate elderly, Family History courses. We hope to become a centre for Adult Learning courses in September (English, maths, other). We have applied to the Carnegie Trust for laptops or tablets for training of older people.

The Barrow Heritage collection will shortly be in the main library and available for all.

10. Adoption of 2 Library policies

Financial Procedures: proposed that BUSCA Trustees adopt this policy by David R; seconded by Val G. All in favour.

Volunteer Recruitment: proposed by Sue R; seconded by Chris B. All in favour.

Judith can now contact LCC to record that all the required policies have been adopted.

11. Safeguarding and Child Protection (Val)

Val will be going on a VAL course in March to do with Safeguarding.

12. BUSCA membership (Diane)

A report given in her absence. There are 45 renewals from the 90+ original members.

13. Reports from BUSCA groups

Panto: Snow White on 4th and 5th March

Youth Theatre: will be doing Honk in November

NCB committee: a critical meeting on Tues Feb 23rd where the consultant will be giving a preliminary report from his feasibility study and required parameters selected for future development. All Trustees are invited to this meeting. (Library starting at 7.00)

Twinning: The exchange between HPHS and a secondary school in Marans has been re-established. The French will be coming in June. The Twinning Association will be hosting in August and this will be the start of the 20 years celebration.

Websites: a very well attended training introduction to the new village website was held in the library.

14. AOB: None

15. **Date of Next Trustees' Meeting: Thurs 26th May in the library. 7.15 for 7.30. There will be the usual three meetings (pre-AGM, AGM. Trustees'.**