

BARROW UPON SOAR COMMUNITY ASSOCIATION

Minutes of meetings held on Thursday May 26th 2016 in the Library, commencing at 7.30pm

Trustees Meeting

1. Approval of Annual Accounts 2015

Judith welcomed all. David went through the examined annual accounts for 2015 explaining and answering questions. He also noted that the duplicated copies contain a wrong page and provided a corrected page in their place.

He commented on the big changes in insurance costs because of the library. The library's share of these costs comes out of the Library Restricted fund. Twinning has also made a donation towards insurance. Panto and Youth Theatre will both pay a proportion out of their profits.

David also explained the change in format so that the 2015 Annual Report and Forward Plan 2016 contains a Budget Forecast indicating how much un-budgeted money there is in the account.

Frances proposed that Trustees accept the corrected version. Seconded by Pauline. All in favour.

Annual General Meeting

1. **Apologies: Trustees:** Chris Bates, Sue and Ted Rodgers, Mike Collins, Alan and Ginnie Willcocks, Betty Turner, Craig Johnstone, Brian Tetley, Val Gillings, Graham Hobbs, Diane Thorpe.

Note that Carol Westbury and Maureen Green have both decided not to seek re-election as Trustees.

Non Trustees: Sandie Forrest, Geoff and Cecile Miles, Nick and Linda Thomas, Kathryn Timmons, Peter Hollis, Michael Gilbert, Peter Nutkins, Jan Smith

Present Trustees: David Rodgers, Judith Rodgers, Ceri Fairbrother, Anne Perry, Ann Higgins, Frances Thompson, Pauline Ranson

Non Trustees: Gaynor Barton, Sue Preston, Wendy Woodhouse, Lindsay Ord, Keith Butler

2. **Minutes of the AGM held on 3rd June 2015** : *David proposed that they be accepted as a true record. Seconded by Ann Higgins. 10 in favour; 2 abstentions. Carried.*

3. **Matters arising**

None

4. **Presentation of accounts for 2015**

There were no further questions.

5. **Election of Officers:**

All of last year's officers are willing to remain. Pauline proposed a block nomination. This was accepted. Seconded by Ann Higgins. All in favour.

OFFICERS	NOMINATED	PROPOSED	SECONDED	OUTCOME
PRESIDENT (Frances Thompson)	Frances Thompson	Pauline R	Ann Higgins	Carried
CHAIR (Judith Rodgers)	Judith Rodgers			
VICE CHAIR (Sue Rodgers)	Sue Rodgers			
TREASURER (David Rodgers)	David Rodgers			

MINUTES SEC	Ceri Fairbrother			
(Ceri Fairbrother)				

Judith commented that BUSCA must address the lack of new younger people joining the Council of Trustees. This needs to be discussed at a future meeting. There are serious implications for (lack of) sustainability.

6. Election of Trustees to Council

Those listed below are all willing to restand. Wendy Woodhouse proposed that they are nominated en bloc. Agreed. Frances seconded. All in favour.

Betty Turner		Chris Bates		Brian Tetley		Craig Johnstone	
Val Gillings		Anne Perry		Mike Collins			
		Pauline Ranson		Graham Hobbs			
Ann Higgins		Ted Rodgers		Diane Thorpe			
Ginnie Willcocks		Alan Willcocks					

Wendy is willing to stand as a Trustee. Pauline nominated her and Judith seconded. All in favour. Judith welcomed her into BUSCA.

Judith proposed a letter of thanks to Maureen and Carol who have both been loyal supporters of BUSCA for a very long time. Agreed.

7. Appointment of examiner

David explained that although RogerChappell is willing to be renominated as examiner, this may be the last time he will do it. It took him 2 whole days. David nominated Roger. Pauline seconded. All in favour.

8. Adoption of Forward Plan 2016 including Reports 2015, Budget 2016 and Special Projects 2016

There was a lightening tour of the Annual Report 2015 with representatives of each of the subgroups giving a brief summary of last year's activities as well as plans for the future.

Frances proposed that the report be adopted. Seconded by Pauline. All in favour.

9 Reports: i) on the library as a Community Partnership Library (Ceri Fairbrother)

Ceri gave a glowing account of the success of the first year of BUSCA's management of the library via the Library Management Committee. Come to the Birthday Party on July 2nd!

ii) on developments with the New Community Building project (Sue Rodgers)

Written report given in Sue's absence. (see appendix 1)

iii) on our two new Barrow websites (Keith Butler)

Keith took us through the features of the new websites that have replaced the leicestershirevillages sites that will be deleted in August. (see Appendix 2)

Many thanks to Keith and John Nurse who have created these sites with a huge amount of work.

10. Any Other Business None

Trustees Meeting 8.30 – 9.30

1. **Apologies:** Chris Bates, Sue and Ted Rodgers, Mike Collins, Alan and Ginnie Willcocks, Betty Turner, Craig Johnstone, Brian Tetley, Val Gillings, Graham Hobbs, Diane Thorpe.
2. **Minutes of the Trustees' meeting on February 11th 2016**
David proposed that they be accepted as a true record. Seconded by Ceri. All in favour
3. **Matters arising**
 - i) Insurance contributions: The Twinning Association has made a donation towards the cost of insurance.
4. **Treasurer's report (Accounts from Jan 1st 2016)**
David talked Trustees briefly through the accounts that cover the period Jan 1st to 30th April 2016.
5. **Community Centre update**
BOSCAPS is happening this year. A bit of a discount has been negotiated with HPS.
6. **Progress and further discussion on Special Projects**

New Community Building: Judith passed on Sue's exhortation that every trustee completes a site evaluation. She also asked that those who have already done one now does it for a second time (but with what change of emphasis??)

New website flier and Welcome pack: This is underway. Judith will be seeking grant funding.
7. **Safeguarding and Child Protection** (Val, Diane) (none)
8. **Consideration of proposals from AGM**
(none) but Judith repeated that she intends to initiate a discussion about BUSCA's long term future and its sustainability (or lack of)
9. **BUSCA's stall(s) at the Street Market on June 12th**
Diane will be running a membership pitch using Judith's gazebo to be shared with the Library stall. Anne P will come and help if she can.
(Judith has a problem of availability because of hosting French children)
10. **AOB** (None)
11. **Date of next Trustees' meeting: Tues 13th Sept** (after consulting)

Appendix 1

Report on the progress of the BUSCA New Building Feasibility Study 21.05.16

First my apologies for not being able to be present this evening, Feasibility Study is being conducted on behalf of BUSCA by John Loney of John Loney & Associates, Chartered Surveyors.

An Options Appraisal has been completed on five sites. Detailed comparisons have been prepared.

Outline costings on all five sites and the peculiarities of each site assessed. All five sites were considered to be feasible to greater or lesser extent.

Initial discussions have taken place with some of the landowners, but have not yet been possible with all. Until this has taken place, it would not be fair to name the sites.

Three meetings have been held between Trustees, Committee members and our consultant. All trustees have been invited to take part in the discussions.

We have agreed our main requirements for the building to be;

- That the building should **include multi use space** so that several activities can take place simultaneously. The optimum size being 625sqm. That there should be an outside amenity area. That there is good circulation space outside the building. That the building has potential for extension if required.
- That the building has **good parking facility and is Accessible** preferably on foot, by public transport as well as by car or bicycle and by people with disabilities.
- That there should **be ample storage space, with the possibility to expand** .
- That the site should be as close **as possible to Key Village Destinations**.
- That the site should be **in a prominent position** and be close to a well-known facility.
- That the site should **add value** to the facilities in the village.

Rankings and scoring has been undertaken by Trustees and Committee using the criteria above, on all five sites in order to identify our preferred site.

The results of this exercise and further discussions have informed the decision to eliminate 2 sites.

As soon as it has been possible to have formal discussion and approval from all landowners concerned it is intended to have a Special Meeting of BUSCA trustees in order to formally report and consult the Trustees on this important project. It is hoped that this will be able to take place within the next few weeks.

Sue Rodgers

Appendix 2 (separate file attached) Report on two new websites