

Minutes of BUSCA trustees' meeting on Wed 23rd February 2022 in library starting at 7.00pm

1. **Welcomes:** Judith welcomed everyone in a face to face meeting despite Omicron.
Particular welcome to Anna Field who is the 3rd member of the Events team
 2. **Apologies:** Brian, Ceri, Frances, Craig (Betty, Ann)

Present: Fiona, Nic, Anna, Judith, David, Lin, Steve, Chris, Val, Helen
 3. **Minutes of meeting held on 24th November 2021:** one correction requested by David: LMC section: instead of unsuccessful – so far has been unable to obtain an extension to the lease from the county council. With this amendment, all in favour of accepting the minutes as a true record.
 4. **Matters arising:** DBS checking seems to have stalled. Judith will investigate
 5. **Financial matters:** Jan & Feb 22
David: General account: very little movement apart from Barrow Voice income; all advertising income is in from the Xmas edition.
Library: Sally: Total funds available at 31st January 2022 were £24,929. At the end of January 2022 the balance in the Development Fund had decreased by £1512 which is due to the payment of fees to Dave Harding for work carried out on planning the library extension. £12,908 remains in this fund. General reserves decreased by £605 since the year end, to £12,021. January has been a quieter month, with fewer activities so hiring income and till receipts were lower than in the run up to Christmas. Also during January 2022 air source heat pumps have been installed in the library, with all expenditure (£6335) being covered by S106 funding.
BATS: £2,000 has been received from British Gypsum to support the Youth Théâtre production in November. Tickets for the Panto have been offered. Financing for the Panto at the start of March has been helped by having rehearsals in the Methodist church. The charges for Humphrey Perkins are still not known. The bill from Hawthorn for lighting and sound equipment is higher than usual because we no longer get a discount from an old Panto member. Consequently. The ticket prices have been raised. JR encouraged SC to apply to Barrow Parish Council for a grant for Youth Theatre. This needs to be done in September.
- 6. Approving the Annual Accounts 2021**
General account : highlights: – BV income in 2021 compared to 2020 is a remarkable improvement, partly because of two grants of £1,000 (British Gypsum and Arnold cars)
Community building fund has gone down because trustees agreed to pay sub group insurances out of this fund.
Websites – outgoing costs of £150 per year are to maintain the various websites.
BATS: No income because no events in 2021
Twinning: their 2021 accounts show an exactly balanced expenditure/income. So a net flow of zero!
Library: Hire fees are still down compared to pre-covid but otherwise no financial concerns for the library, partly because of Covid grants including furlough.
Thanks to David for the annual accounts.
Lin Webb proposed accepting the annual accounts for 2021
Seconded by Chris Bates. Unanimous approval.

7. Approving the Annual Report 2021 and Future Plans 2022

Some highlights:

BATS – intends to have a new website. Nic N and Fiona M to talk to Abi about this. A separate BATS website should really part of the BUSCA platform.

NN and FM will also arrange a meeting with John Nurse and Keith Butler re BUSCA websites.

Special Projects for 2022

Fiona M to email Alison at BOSCAPS to discuss whether thy would prefer an outright grant of £500. (JR to pass on details).

Xmas lights: budget of £700

Other events: budget of £100 events

Proposed to accept by Chris Bates

Seconded by Fiona McReynolds

Unanimously in favour

8. Managing the transition of change of chair:

- i) next meeting: its function; relation with sub groups:
FM – it should be a collaborative affair.
FM and NN will contact all groups to invite them to the meeting. Judith will provide contact details.
JR to send an email to sub groups announcing her retirement.
FM and NN will present ideas of BUSCA's future and open to questioning.
All groups should be encouraged to send a representative to this meeting.
Potential new trustees should be invited to this meeting.
Fiona really wants to use this meeting to find out what groups want from BUSCA.
Judith wants to make sure that groups know the essential functions that BUSCA already does for them as a Registered Charity
- ii) AGM: procedures??
publicity; We are required to publicise our AGM at least 4 weeks before.
the trustee members after the AGM: those trustees present seemed to indicate a willingness to carry on, including David as treasurer, Judith and Chris Bates.
new trustees needed? Fiona has two potential new trustees in mind.
FM – how many trustees do you have to have? DR- 2 and a treasurer.
JR – our trustees have never been given a specific role as trustees, only with their sub-groups.
FM – should the general members be invited to a meeting?
DR – we have always tried to have a trustee from each subgroup.
We have no trustee from Heritage group.
- iii) some specific gaps to fill eg leaflets: Judith stores large number of leaflets but there are fewer and fewer ways to distribute them. We now only have 7 sites for the big dispensers and Judith is the only person who keeps them stocked. Mostly they go via the Welcome Packs to new housing developments but Jelson won't help us at all now even though they gave us a £1,000 grant
What is the future for these leaflets.
We need to QR code the leaflets:
Fossil Trail
Heritage
FM – can we involve the children in the village to input into the fossil trail?
CB – begin with one publication and see how it goes.
- iv) Date in March or April

9. Membership secretary report including letting members know about the changes afoot; AGM; looking for new trustees?

JR – poised to send a newsletter to members.

JR and LW to liaise re: contacting members.

LW – should we make membership cards?

Members evening?

LW to provide JR with emails for members.

FM, NN, LW to talk to discuss membership

10. AOB

- i) BUSCA at the Jubilee celebrations: The Events team will have little to do with the LiL Party on Saturday but will put its energies into helping people organize street parties on the Sunday.
- ii) Concern was raised that if BUSCA isn't involved in the Saturday party event it may jeopardize future events. It was decided to have a stall, manned throughout the day. JR – to provide table and blue boards and help organize a rota from 11 – 3.

11. Date and place of the next meetings: Wed 30th March 7.00 in the library, with reps from sub groups